



eDiscovery BackOffice™

Mass Export Natives

USER GUIDE

RAP Version x.x.x.x

June 2022

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1. Overview

Acorn's eDiscovery BackOffice™ Mass Export Natives will export the native files associated with selected documents in the result list.

Supported Versions

This solution is supported in RelativityOne.

Chrome and FireFox are supported browsers. The application has not been tested in Safari.

Security considerations

This application includes a custom mass action that cannot be secured in Relativity.

2. Deployment

Install Relativity application library

1. Login to RelativityOne
2. Navigate to Application Library tab.
3. Click to Upload Application
4. Click the Browse... button next to Application File.
5. Select the RAP file for this install.
6. Click Save

Install to a workspace

1. Navigate to the application in Application Library.
2. Under Workspaces Installed, click the Install button.
3. Next to Workspaces, click the ellipsis button.
4. Select one or more workspaces to install the application to.
5. Click OK
6. Click Save.

3. Configuration

This application will insert two Instant Setting variables to control maximum size and maximum files for export.

1. Name: Max files for documents export
2. Value: 65535 (default)
3. Description: The maximum number of files to be exported.
4. Section: Acorn.MassNativeExport.MassExport
5. Machine Name: blank
6. Encrypted: No (default)

1. Name: Max size for documents export
2. Value: 2147483648 (default)
3. Description: The maximum weight of files to be exported.
4. Section: Acorn.MassNativeExport.MassExport
5. Machine Name: blank
6. Encrypted: No (default)

4. How to Use

Select documents to export

Create a saved search or check the box next to each document in the document list that you would like to export:

9	☒			REL0000000015_0001	REL0000000015
10	☐			REL0000000016	REL0000000016
11	☐			REL0000000017	REL0000000017
12	☒			REL0000000017_0001	REL0000000017
13	☐			REL0000000018	REL0000000018
14	☐			REL0000000019	REL0000000019
15	☐			REL0000000020	REL0000000020
16	☐			REL0000000021	REL0000000021

Checked (2) ▾

Edit ▾

 Save search

Select Mass Export Natives from Mass Operations list

		Export to File	
9	☒	Cluster	REL00000000
10	☐	Save as List	REL00000000
11	☐	Convert	REL00000000
		Set Long Text Field Size	
12	☒	Re-produce	REL00000000
13	☐	PDF	REL00000000
14	☐	Image	REL00000000
15	☐	Unhide Excel Content	REL00000000
		Convert Spreadsheet Markups	
16	☐	Export Natives	REL00000000
		Revert Native Redact	
Checked (2) ▼		Export Natives	Save search

File Naming

EXPORT NATIVES
CLOSE
DOWNLOAD

Files to export: 2

File size: 1906176 bytes

☐ Document Identifier field
☐ Fixed Length text fields
☐ Production Number

Select from one of the three file naming options:

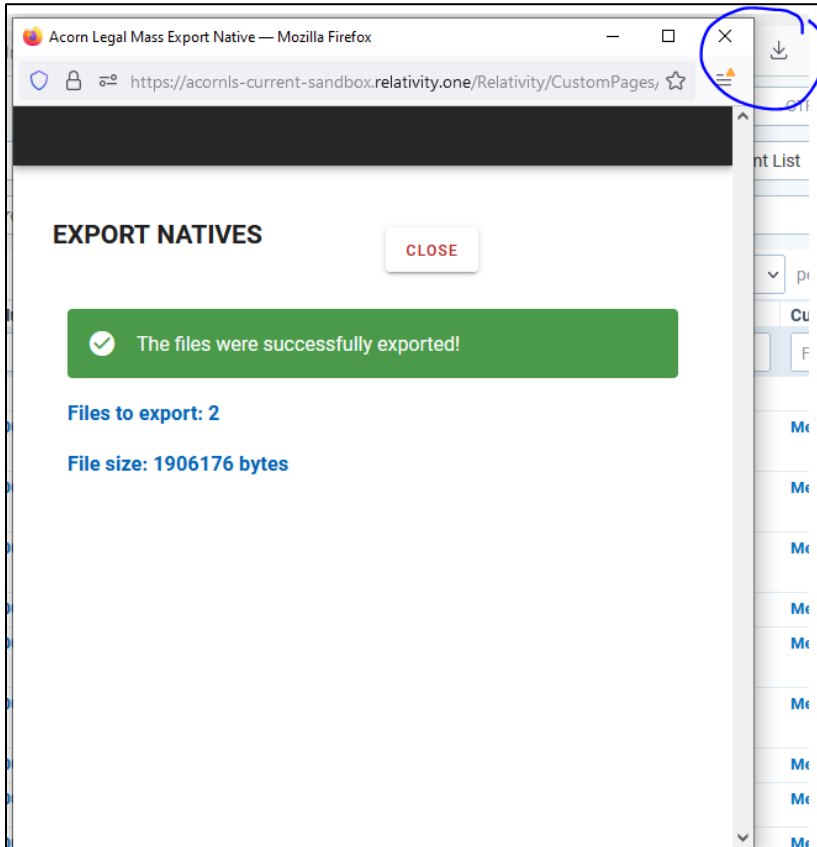
Document Identifier name a file using the content of the field that is considered the document identifier. Usually, this field is called Doc ID or Control Number.

Field Length Text Field will present a list of fields that are fixed length. You do not need the file extension in the field. The application will assign the correct extension to the filename.

Production Number will allow you to select from the available productions. If a document is part of one of the selected productions, the production number will be used to name the file. If a document is not part of a production, the document identifier will be used.

Download

Select the Download button when you are ready to export. The natives will download to your device and will be available in your download location. The export is packed with all files in one zip file.



5. Support

If you need support while using the application, please contact support@acornls.com.